



THE REVOLUTIONARY GOVERNMENT OF ZANZIBAR
ARCHITECTS, ENGINEERS AND QUANTITY SURVEYORS
REGISTRATION BOARD



**THE STRUCTURED APPRENTICESHIP PROGRAMME FOR ARCHITECTS,
ENGINEERS AND QUANTITY SURVEYORS (SAPAEQ)**

JOINING INSTRUCTIONS FOR SAPAEQ BENEFICIARIES

1. Preamble

These joining instructions are intended to ensure smooth and orderly placements of graduate architects, engineers and quantity surveyors who have been selected to undergo the Structured Apprenticeship Programme for Architects, Engineers and Quantity Surveyors (SAPAEQ). The instructions serve to inform the trainees of various requirements they should fulfill before commencing the training.

2. Joining Instructions

- a. All Providers within seven (7) days from the date specified by the Board. Trainees must produce to the SAPAEQ Provider all relevant original documents issued by the Board.
- b. Any change of SAPAEQ Provider during the training period must be communicated and approved by the Board.
- c. All SAPAEQ Trainees are required to undergo medical examination before commencing the training. The doctor examining the Trainee shall complete a Medical Examining Form provided by the Board. Medical examinations shall be carried out by a government hospital.
- d. All SAPAEQ Trainees are expected to conform entirely to the Board's Training Regulations and Rules as well as SAPAEQ Provider's Regulations.
- e. All SAPAEQ Trainees are expected to abide by the SAPAEQ Professional Training Guidelines, and the terms and conditions of the Tripartite Agreement to be signed between the SAPAEQ Provider, Trainee and the Board.
- f. All SAPAEQ Trainees are expected to diligently and effectively follow up the Board Training Programme as well as the SAPAEQ Provider's internal training scheme.
- g. Violation of the terms and conditions of the Board Training Regulations and the Tripartite Agreement will lead to forfeiture of the SAPAEQ placement and recovery of any monies already paid to the trainee before the expiry of the training period.
- h. The Board shall pay allowances to the Trainee during the period of training to cover the living expenses (meals, accommodation & local transport) of the Trainee who is unemployed and sponsored by the Board *whenever funds are available*.
- i. The Board shall not provide subsistence allowances to trainees who are employed or those who are privately sponsored.

- j.* The Training Allowance will be paid to the Trainee's through Bank Accounts.
- k.* All SAPAEQ Trainees are fully responsible for their accommodation, health, and social costs during the training period.
- l.* At the end of the training period all SAPAEQ Trainees will complete and sign the relevant training documents that indicate that the Trainees have completed the Board's Professional Training Programme and **apply for registration.**

Registrar
Architects, Engineers and Quantity Surveyors
Registration Board
